17ᵗʰ Annual FALL FEST

2025 Fall Fest Vendor Terms and Information

Saturday, October 25ᵗʰ
10:00 AM until 3:00 PM
==***Due to construction more details will be released at a later date***==

Registration Dates:
- **ON-LINE** at www.alabasterparks.org: Starts 8:00 AM on 8/4/2025 and ends at 11:00 PM on 9/27/2025.
- **At the Depot** (weekdays only): Starts on 8/4/2025 and ends on 9/26/2025. 8:00 AM – 5:00 PM daily.

Vendor Fee:
- **FREE** – includes 15x15 booth. Please see "Revenue Information" below for additional fees.

IMPORTANT:
- **No Duplicates:** We will accept no more than one vendor per company or organization.
- **Approval:** ALL applications are subject to approval by the City of Alabaster.
- **Email Confirmation:** Once your application has been approved, you will receive a **separate email** with "Fall Fest Approval" as the subject. ==**(Approval will not be sent out until registration has closed)**==
- **Requirement:** You must provide your own table, chairs, and/or canopy.
- **Products:** As this is promoted as an Arts & Crafts event, please have products for sale.
- **Candy:** Distribution of candy is highly encouraged as there will be children in attendance who are trick-or-treating.
- **Vendor Parking:** TBA
- **Arrival:** You will be directed to the vendor area upon arrival.

Contact Information: Morgan Lawley
- **Phone:** 205-664-6840
- **Email:** mnlawley@cityofalabaster.com
- **Website:** www.alabasterparks.org

The City of Alabaster reserves the right to refuse any Person/Organization participation in the 2025 Fall Fest.
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REVENUE INFORMATION: You will receive an email from Revenue@CityofAlabaster.com once they receive the approved vendor list after registration closes with a link and instructions on how to pay for the One Day Event License.

BUSINESS LICENSE/ONE DAY PERMIT:
- **License Purchase:** <u>ALL VENDORS</u> must have an active Alabaster Business License, or purchase a Special Event/One Day License.
- **License Cost: $28.12**
- **Information Only Vendors:** You will receive an email from Revenue that you will need to enter information on for approval.