



**Alabaster City Council Work Session Meeting Minutes  
Meeting at 6:00 pm  
1953 Municipal Way – Conference Room**

**Thursday, April 30, 2020**

**Call to Order: 6:02 pm**

- Roll Call:

<input checked="" type="checkbox"/> Sophie Martin	<input checked="" type="checkbox"/> Russell Bedsole
<input checked="" type="checkbox"/> Rick Ellis	<input checked="" type="checkbox"/> Scott Brakefield
<input checked="" type="checkbox"/> Stacy Rakestraw	<input checked="" type="checkbox"/> Kerri Pate
<input checked="" type="checkbox"/> Greg Farrell	

**Others Present:** Mayor Handlon, Brian Binzer, Mark Frey, Lisa Glasgow, Fred Hawkins, Jeff Brumlow, Patrick Johnson, Larry Maraskin, Chief Rigney, Tim Hamm, Chief Love, John Haggard

**Agenda Items:**

1. **Presentation of March and April Financials – John Haggard** – Finance Director John Haggard reviewed the current financial information from March. This included both Expenditures and Revenues from various departments. Currently the overall revenues are expectedly down approximately 10% as compared to last year's numbers during the same time period. Effects of many of the businesses being closed for half of the month are among the factors contributing to this decrease.
2. **Authorizing Mayor to Sign Documentation for LOC with Central State Bank – John Haggard** – The City currently maintains a \$2,500,000 line of credit with Central State Bank that requires renewal annually. The interest rate will be 2.95% for a 12-month term. This LOC currently has a zero balance. Council will consider at Monday's City Council Meeting.
3. **Memorandum of Understanding with Shelby County for Use of Election Equipment – Mark Frey** – Council discussed a memorandum of understanding to provide use of Shelby County (County) election equipment to be used for the Municipal Elections being held August 24, 2020 through August 26, 2020 and also (if needed during runoff) for the period of time beginning October 5, 2020 through October 7, 2020. Council will consider at Monday's City Council Meeting.

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4. **MWPP Annual Report – Fred Hawkins** – Council reviewed the Annual Municipal Water Pollution Prevention Report and asked that the item be considered during the next Regular City Council Meeting.
  
  
  
  
  
  
5. **Sewer Department Purchase Request (4) 4" high efficiency, compressor-assisted, by-pass pumps; and (1) 6" high efficiency, compressor-assisted, by-pass pump.)** - Fred Hawkins – Mr. Hawkins discussed the Environmental Services Department's need to replace certain equipment and have requested to purchase (4) 4" High Head Emergency Stationary Backup Pumps for Pump Stations 30, 31, 36 and 51 and (1) 6" High Head Emergency Stationary Backup Pump for Pump Station 38 at a total cost of \$287,373 which is budgeted in the FY20 capital budget. Council added to the upcoming agenda for consideration.
  
  
  
  
  
  
6. **Road Map Proposal 2020 from Engineers of the South – Fred Hawkins** – Council discussed a proposal from Engineers of the South for immediate and long-term planning for the city's Waste Water Collection System and Treatment Plant. Said proposal will provide recommendations, project timelines and estimated cost to assist the City in planning for the financial impact of each waste water project in the coming years. The cost of the agreement is \$39,750 and the Council will consider during Monday's Regular City Council Meeting.
  
  
  
  
  
  
7. **Supplement No. 1 - GMC Contract relating to the Hwy 119 Engineering Contract – Fred Hawkins** - Review supplement number 1 from Goodwin, Mills and Cawood, Inc for additional work related to modifications to the design of the Multi-Use Path and Studying the Feasibility of Phasing the Project. Due to modifications the City will pay an additional \$87,270 for additional roadway design services. Council will consider at the next meeting.
  
  
  
  
  
  
8. **Review Bids Received for Demolition of Abatement Properties – Fred Hawkins** Council reviewed bids received for demolition of abatement properties located at 965, 967, and 969 Simmsville Road and City owned properties located at 1655, 1693 and 1715 Old Montgomery Hwy. Cornerstone Tree Service was lowest responsive bidder at \$7,500 for Bid 1 and \$10,000 for Bid 2. Council will consider awarding at Monday's Regular Council Meeting.

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9. **Lighting Power and Maintenances Agreement for Exit 238 Lighting Upgrade – Fred Hawkins** – Council reviewed a power and maintenance agreement relating to ALDOT's Exit 238 improvements. This project was previously approved with Resolution 081417-D and the Council asked that this item be added to next Monday's City Council Meeting.
10. **Wonderware Software Upgrade Proposal – Patrick Johnson / Fred Hawkins** – Mr. Johnson reviewed a proposal to upgrade software used in the Environmental Services Department for the waste water treatment plant. This software has been in use for years, but it needs an upgrade as well as additional licenses. Cost of the Wonderware Software and Upgrade Service as well as HACH WIMS Support Service is \$33,994. Following this purchase, support will be paid on an annual basis and the Council will consider acceptance at the May 4<sup>th</sup> Council Meeting.
11. **Advertising Proposal Congratulations for Thompson High School Seniors – Brian Binzer**  
The City Council discussed an advertisement proposal for the Shelby County Reporter relating to congratulating the graduating class of 2020. A full-page ad will cost \$1,150 and will be considered at the next Council Meeting.
12. **\*\*Ordinance 20-97 AN ORDINANCE TO CONDITIONALLY REZONE PROPERTY FROM B-3 TO B-3 C/O** – Setting a public hearing for Rezoning of parcels containing approx. 18 acres, more or less to B-3 C/O on the West side of Hwy 119 – old Greg's Golf site and adjacent properties. *(Council will be Setting a Public Hearing for June 1, 2020 during the May 4<sup>th</sup> Council Meeting)*

Council discussed a one-time-pay increase that is expected to cost approximately \$194,000 for eligible City workers to be funded from the Council Reserve Fund.

Council Member **Rakestraw** made a motion to adjourn which was seconded by Council Member **Ellis**. Council President **Brakefield** called for a voice vote. All were in favor and Work Session adjourned at 8:11 PM.



J. Mark Frey, City Clerk



By: Scott Brakefield, Council President