

Alabaster

Alabaster City Council Work Session Meeting Minutes

Meeting at 6:00 pm

1953 Municipal Way – Conference Room

Thursday, April 2nd, 2020

Call to Order: 6:01 pm

• Roll Call:

Sophie Martin (7:10)

Rick Ellis

Stacy Rakestraw

Greg Farrell

Russell Bedsole

Scott Brakefield

Kerri Pat

Others Present: Lisa Glasgow, Patrick Johnson, Tim Hamm, Brian Binzer, Jeff Brumlow, Fred Hawkins, Mayor Handlon, John Haggard, Candace Connell via phone, Mark Frey, Chief Rigney, Chris Grace, Jonathon Davis

Agenda Items:

- 1. Interviews of Prospective School Board Member Place 4–** The Council interviewed Derek Henderson (current BOE member) and Dean Shirley for upcoming vacant Board of Education Position, Place 4. The Council will appoint this position at the April 20th Council Meeting.
- 2. FY2019 Audit Review – BMSS Representative –** Zach Clifton, BMSS representative called in to meeting to discuss the FY2019 Audit. John Haggard, Finance Director was present as well to answer any questions the Council may have. Council will consider accepting the audit during the upcoming Regular Council Meeting.
- 3. Sales Tax Penalty Discussion –** John Haggard discussed the current climate regarding businesses in the City and what the State is currently doing to aid business owners. The City will waive late penalties for three months. Business owners will need to pay taxes by June or set up a payment plan. The City will not waive interest. The Finance Department will contact businesses via email with explanation of current allowances.
- 4. FMLA Leave Expansion and Emergency Paid Sick Leave Policy –** Candace Connell, Human Resources Director called in to meeting to discuss the FMLA Leave Expansion and Emergency Paid Sick Leave Policy as related to Covid 19 Virus. The Council will consider accepting this policy during the April 6th Council Meeting.
- 5. Abbey Wooley Park Agreement –** Chris Grace with Barge Design along with Fred Hawkins, Director of Engineering and Building Services were present to discuss the agreement for the Abbey Wooley Park Project. Chris Grace explained that the project is about seven weeks out before going to bid, then approximately sixty days after awarding bid from breaking ground. The Council will consider accepting this agreement during the April 6th Council Meeting.


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6. **ADEM MS4 Permit Fee** – Fred Hawkins discussed the ADEM MS4 Permit Fee in the amount of \$7,060.00 that is required from ADEM every four years. The Council will consider this item during the April 6th Council Meeting.
7. **Veterans Park Construction Signage Review** – Chris Grace presented a draft of the Veterans Park Signage and asked for feedback. Parks and Recreation Director, Tim Hamm was present to discuss as well. This item will not be on upcoming Council Agenda.
8. **Veterans Park Geotechnical Testing Proposal from ATC Group Services** – Fred Hawkins discussed the Geotechnical Testing Proposal for the Veterans Park Project. The Council will consider acceptance during the April 6th Council Meeting.
9. **Gonzalez Strength and Associates, Inc. Proposal for CE&I Services for Veterans Park Entrance Realignment** – Fred Hawkins discussed the proposal for the Veterans Park Entrance Realignment and affirmed this can be advertised in the next week. The Council will consider acceptance at the April 6th Council Meeting.
10. **Gonzalez Strength and Associates, Inc. Re-design of Veterans Park Road Following Park Layout Change: Supplement #1** – Fred Hawkins presented the proposal from GSA relating to design for the new road at Veterans Park and layout changes. This item will be considered by the Council during the April 6th Council Meeting.
11. **Easement Vacation of Hwy 119 Glass Property and Salvation Army Property** – Owners of property located along Hwy 119 have asked for the City to grant an easement vacation for the development of the Church of the Highlands Property. The Council will consider during the April 6th Council Meeting.
12. **Right-of-Way Franchise and Use Agreement with C-Spire** – Jeff Brumlow discussed the R-O-W Franchise and Use Agreement with C-Spire. Mr. Brumlow discussed that C-Spire's attorneys weren't agreeable to changes made and this agreement would need more time.
13. **Micro Cell / Small Cell Tower Ordinance** – Mr. Brumlow discussed the need for this ordinance to be put in place. The Council will consider this ordinance at the upcoming Council Meeting on April 6th.
14. **Appointing Chief Court Clerk and Chief Magistrate** – Mr. Jonathan Davis was introduced to Council. Appointment of this position will take place at April 6th Council Meeting. This item on work session agenda was moved to place 2 in order for Mr. Davis to leave.
15. **Generator Maintenance Contract** – The Council reviewed the contract for generator maintenance, service and monitoring for the Alabaster Police Department. This contract will be considered during the April 6th Council Meeting.

Council Member **Pate** made a motion to adjourn which was seconded by Council Member **Farrell**. Council President **Brakefield** called for a voice vote. All were in favor and Work Session adjourned at 9:03 PM.



J. Mark Frey, City Clerk



By: Scott Brakefield, Council President