



**Alabaster City Council Work Session
Meeting at 6:00 pm
1953 Municipal Way – Conference Room**

Thursday June 13, 2019

Call to Order: 6:00 PM

- Roll Call:

<input type="checkbox"/> Sophie Martin - absent	<input checked="" type="checkbox"/> Russell Bedsole
<input type="checkbox"/> Rick Ellis - absent	<input checked="" type="checkbox"/> Scott Brakefield
<input checked="" type="checkbox"/> Stacy Rakestraw	<input checked="" type="checkbox"/> Kerri Pate
<input type="checkbox"/> Greg Farrell - absent	

Others Present: Brian Binzer, Mark Frey, Lisa Glasgow, Mayor Handlon, Patrick Johnson, John Haggard, Brett Tucker, Tim Hamm, Chief Curtis Rigney, Chief Tim Love, Keith Owens, Candace Connell, Gary Sokolowski, Barbara Gore, Tommie Skellie

Agenda Items:

1. **Executive Session** – Council Member Rakestraw made a motion to go into an executive session which was seconded by Council Member Bedsole. Council President Brakefield stated that the reason for this Executive Session was to discuss preliminary negotiations involving matters of trade or commerce (AL Code § 36-25A-7_a_7) within the City of Alabaster and he expected the regular meeting to resume in approximately 20-30 minutes. Following the Executive Session, Council Member Bedsole motioned to adjourn the executive session and resume the regular meeting. Council Member Rakestraw seconded, and the regular meeting resumed at 6:30 PM.

2. **Personnel Update – Mayor Handlon and Candace Connell** – The Mayor talked about Alabaster’s need for a part-time A-POST Officer to help with Code Enforcement related to the Junk and Rubbish program. The Mayor explained that this officer will be able to help educate citizens and provide the extra manpower needed to address the call volume relating to the updated policy. She and Mrs. Connell also discussed the need to reclassify the Administrative Clerk position to Magistrate. This will also allow for extended hours of operation for ticket swearing within the Court system. Both these job classifications exist already, so no resolution is needed.

3. **May Financial Update – John Haggard** – John presented the Financial Update to the Council and stated that for the most part, revenues are still trending slightly above expectations and expenditures are at or below expectations with few exceptions.

4. ****Abatement Property 876 Old Hwy 31** – Council discussed the recommendation of the Alabaster Housing and Abatement Board (AHAB) for property demolition for structure(s) located at 876 Old Hwy 31. This resolution will be considered during the next regular Council Meeting and a public hearing will be set for July 15th. *(Setting Public Hearing for July 15, 2019)*


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5. **Alabaster Water Board Certificate of Incorporation Amendment – Brian Binzer –**
The Council briefly discussed the Alabaster Water Boards Amendment to the Certificate of Incorporation and asked for the City Clerk to prepare a resolution for the next Council Meeting.
6. **Medical Clinic Board Bonds Series 2016-B to up that total to \$40 million – Council**
discussed a request from the MCB to increase the annual bond issuance to \$40 million for FY2019. Council President Brakefield asked the Clerk to prepare a resolution for consideration.
7. **Awarding Bid for Cheer and Football Uniforms – Tim Hamm –** Council reviewed information from the bids received for the Cheer and Football Uniforms. Following the recommendation from the Parks & Recreation Director, the Council asked the Clerk to prepare a resolution for consideration during the next Council Meeting.
8. **Awarding Bid for Paving Project – Brian Binzer –** Council discussed bids received for various paving projects within the City of Alabaster. Apparent low bidder was Central Alabama Asphalt and Construction Company out of Tuscaloosa with a bid of \$472,977.00. GMC will be reviewing all bid documents to ensure bid compliance.
9. *** Ordinance 190617-083 – Rezoning of Property owned by Ross Investments LLC within Kent Farms Commercial Complex from B-4 to B-3** Upon the recommendation of the Planning and Zoning Commission – Parcels 23 6 14 2 002 006.000 and 23 6 14 2 005 012.000 are being changed from B-4 to B-3, Community Business District, without condition. (Public Hearing set for June 17, 2019)
10. *** Ordinance 190617-084 – Rezoning of Property located on the East Side of SR 119 and North of Fulton Springs Road from B-3 to I** Upon the recommendation of the Planning and Zoning Commission – Parcel 23 1 02 1 002 023.008, Parcel 23 1 11 1 001 001.000 and Parcel 23 1 02 4 001 002.000 are being changed from B-3 to I (Institutional District). (Public Hearing set for June 17, 2019)
11. *** Ordinance 190617-085 – Pre-Zoning of City Owned Property off SR 119 from MR to I** Conditionally Zoning a tract of land having Parcel Identification Number(s) 23 1 11 1 001 002.001 annexed into the City within 180 days of the effective date of this Ordinance is hereby pre-zoned to I (Institutional), with no additional conditions. Brian Binzer added that there is an annexation request that will immediately follow this pre-zoning as well. (**Ordinance 190617-084**) (Public Hearing set for June 17, 2019)
12. *** Ordinance 19-89 - Amending Sections 34-6, 34-8, 34-67 and 34-74 of the Alabaster Code of Ordinances (2015) Relating to Alabaster Litter Ordinance** Amending Sections 34-6, 34-8, 34-67 and 34-74 of the Alabaster Code of Ordinances in relation to Junk and Rubbish and penalties associated with the cleaning of such litter. (Public Hearing set for June 17, 2019)


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- 13. City Hall Space Allocation Due to Vacation of ABOE** – The Mayor and Council discussed the space located upstairs at City Hall and workflow for specific departments at City Hall. They will discuss again following feedback received from all affected departments.
- 14. Authorizing Funding for CDA Project** – Council discussed a funding request from Commercial Development Authority for property purchase within the City of Alabaster in the amount of \$141,542.75. City Administrator Brian Binzer noted that there is an additional 8 or 9 percent holding cost that will be added to the upcoming resolution as well.
- 15. Authorizing Funding for CDA Project** – Council discussed a funding request from Commercial Development Authority for property purchase within the City of Alabaster in the amount of \$66,086.57. City Administrator Brian Binzer noted that there is an additional 8 or 9 percent holding cost that will be added to the upcoming resolution as well.
- 16. Build Grant Follow up Discussion – Brian Binzer** – Council discussed the 2019 Build Grant and funding opportunity for the 119 Project. They asked the City Clerk to add a resolution for consideration during the next meeting.
- 17. Agreement with CSX for ROW Work** – Authorization for Mayor to sign agreement with CSX for right-of-way work relating to sewer work needed at Milepost 000-413.36, Latitude N33:15:08.00, Longitude W86:48:55.00 – (Location: near 717 US 31 Alabaster, AL – Miss Dots Restaurant is ready to begin construction)
- 18. City of Alabaster’s Nominations for County Board of Equalization** – The Mayor and Council discussed the upcoming nomination for three potential members for the County Board of Equalization. Mayor Handlon asked that each member think about potential candidates and bring them to the meeting on Monday for consideration.
- 19. Agreement with ESO FIREHOUSE Solutions for Software and Support** – Fire Chief Tim Love discussed the AFD’s use of FIREHOUSE Software through ESO Solutions. This \$6,082.00 annual contract needed renewal and will be considered annually in October each year until the Fire Department decides a different software would be better. Chief stated that the price is expected to come down due to certain modules currently included being removed from the contract. Council asked City Clerk Mark Frey to prepare a resolution for Monday night’s Council Meeting.

Council Member **Rakestraw** made a motion to adjourn which was seconded by Council Member **Pate**. Council President **Scott Brakefield** called for a voice vote. All were in favor and **Work Session adjourned at 8:40 pm.**



J. Mark Frey, City Clerk



Scott Brakefield, Council President