



Minutes of the Alabaster City Council Meeting

**1953 Municipal Way
Alabaster, AL
May 20, 2019**

The City Council assembled for the **Pre-Council meeting** and was called to order at 6:00 PM. The Council organized with Council President Scott Brakefield presiding and reviewed the upcoming agenda and general city concerns.

A **Regular Council Meeting** of the Alabaster City Council was held in the Council Chamber at 1953 Municipal Way, **Monday May 20, 2019 at 7:02 PM**, with Council President Scott Brakefield presiding.

Present: Rick Ellis (2), Stacy Rakestraw (3), Greg Farrell (4), Scott Brakefield (6)

Absent: Sophie Martin (1), Russell Bedsole (5), Kerri Pate (7)
A quorum was present.

Meeting Opening

The meeting was opened with prayer by Council Member **Rakestraw** and followed with the Pledge of Allegiance.

Approval of Minutes:

Council Member **Rakestraw** made a motion to accept the minutes from the **May 6, 2019** regularly scheduled Council meeting and work session held on **May 15, 2019** which was seconded by Council Member **Farrell** followed by Council President **Scott Brakefield's** call for a voice vote.

Voting: **Ayes** –Rick Ellis (2), Stacy Rakestraw (3), Greg Farrell (4), Scott Brakefield (6)
Nays – None **Abstain** – None **Motion Passed**

Approval of Agenda:

Council Member **Farrell** made a motion to **accept the agenda as amended, with removal of Council Reports**, which was seconded by Council Member **Rakestraw**. Council President **Scott Brakefield** called for a vote (voice).

Ayes – All **Nays** – None **Abstain** – None **Motion Passed**

Mayor Comments / Proclamations:

- Mayor Handlon honored Gabby Bradley with a proclamation. Nine-year-old Gabby was a National Runner-up in the Elks Lodge Hoop Shoot Contest.

Agenda Items:

Council President Brakefield opened the public hearing for **Ordinance 19-87 – Amending Section 42 of the Alabaster Code of Ordinances relating to Parking and the Parking of Commercial Vehicles**, requiring a public hearing prior to amendment. He called for anyone who would speak in favor of the ordinance amendment. William Probst, representing Probst Promenade, spoke in favor of Ordinance. Council President Brakefield called for anyone who would speak against the ordinance amendment. Hearing none and seeing none, he adjourned the hearing.

1. ***Ordinance 19-87 – Amending Section 42 of the Alabaster Code of Ordinances Relating to Parking and the Parking of Commercial Vehicles**

Having previously been introduced, Council Member Farrell re-introduced in the form of a motion, **Ordinance 19-87**, amending Section 42 of the Alabaster Code of Ordinances relating to parking and parking of commercial vehicles. Council Member Ellis seconded. Council President Brakefield called for a vote.

Voting: **Ayes – All Nays – None Abstain – None Motion Passed**

2. **Ordinance 19-88 – Amending Section 24-2 of the Alabaster Code of Ordinances relating to Intoxication Tests

Council Member Rakestraw introduced **Ordinance 19-88**, amending Section 24-2 of the Alabaster Code of Ordinances relating to Intoxication Tests, and made a motion to set a **Public Hearing for June 3, 2019**. Council Member Farrell seconded. Council President Brakefield called for a vote.

Voting: **Ayes – All Nays – None Abstain – None Motion Passed**

Public Hearing was set for June 3, 2019

3. Resolution 052019 – Enter into a Contractual Agreement with Goodwyn, Mills, Cawood regarding Bid Book Preparation for various paving projects within the City of Alabaster

Council Member Ellis introduced in the form of a motion, **Resolution 052019**, authorizing a contractual agreement with Goodwyn, Mills, & Cawood regarding the Bid Book Preparation for various paving projects within the City of Alabaster. The amount of this service agreement shall not exceed \$5,000.00 which includes development of the paving specification sheet. The paving projects for 2019 were budgeted in the FY19 budget. Council Member Rakestraw seconded. Council President Brakefield called for a roll call vote.

Voting: **Ayes –Rick Ellis (2), Stacy Rakestraw (3), Greg Farrell (4), Scott Brakefield (6)**
Nays – None Abstain – None Motion Passed

4. Resolution 052019-A – Enter into a Contractual Agreement with Goodwyn, Mills, & Cawood regarding CE&I and management for various paving projects within the City of Alabaster

Council Member Ellis introduced in the form of a motion, **Resolution 052019-A**, authorizing a contractual agreement with Goodwyn, Mills, & Cawood regarding CE&I and Management for various paving projects within the City of Alabaster. The amount of this service agreement shall not exceed \$15,000.00. The paving projects for 2019 were budgeted in the FY19 budget. Council Member Farrell seconded. Council President Brakefield called for a roll call vote.

Voting: **Ayes –Rick Ellis (2), Stacy Rakestraw (3), Greg Farrell (4), Scott Brakefield (6)**
Nays – None Abstain – None Motion Passed

5. Resolution 052019-B – Authorizing Mayor to sign a Contract with RJ Young Company for Copier, Printing and Digital Document Management Services

Council Member Rakestraw introduced in the form of a motion, **Resolution 052019-B**, authorizing Mayor Handlon to sign a 36-month contract with RJ Young Company for Copier, Printing, and Digital Document Management Services for the Library, Parks & Recreation, City Hall and Environmental Services in the amount of \$20,525.04. Council

Member **Ellis** seconded. Council President **Brakefield** called for a roll call vote.

Voting: **Ayes** –Rick Ellis (2), Stacy Rakestraw (3), Greg Farrell (4), Scott Brakefield (6)
Nays – None **Abstain** – None **Motion Passed**

6. Resolution 052019-C- Reclassifying Wastewater Collections Supervisor to Environmental Services Superintendent

Council Member **Farrell** introduced in the form of a motion, **Resolution 052019-C**, reclassifying the Wastewater Collections Supervisor (Grade 20) to Environmental Services Superintendent (Grade 25). Council Member **Rakestraw** seconded. Council President **Brakefield** called for a voice vote.

Voting: **Ayes** – All **Nays** – None **Abstain** – None **Motion Passed**

7. Resolution 052019-D – Awarding Demolition Bid of Structures Located at 572 Old Hwy 31

Council Member **Ellis** introduced in the form of a motion, **Resolution 052019-D**, awarding demolition bid to **Cornerstone Tree Service** in the amount of **\$3,800.00** for demolition of structures located at 572 Old Hwy 31. **Cornerstone Tree Service** submitted the lowest responsible responsive bid. A bid was also received from **Gray’s Roofing Service** in the amount of **\$4,250.00**. Council Member **Farrell** seconded. Council President **Brakefield** called for a roll call vote.

Voting: **Ayes** –Rick Ellis (2), Stacy Rakestraw (3), Greg Farrell (4), Scott Brakefield (6)
Nays – None **Abstain** – None **Motion Passed**

8. Resolution 052019-E – Awarding Demolition Bid of Structures Located at 160 12th Ave SE

Council Member **Ellis** introduced in the form of a motion, **Resolution 052019-E**, awarding demolition bid to **Cornerstone Tree Service** in the amount of **\$3,800.00** for demolition of structures located at 160 12th Ave SE. **Cornerstone Tree Service** submitted the lowest responsible responsive bid. A bid was also received from **Gray’s Roofing Service** in the amount of **\$4,250.00**. Council Member **Rakestraw** seconded. Council President **Brakefield** called for a roll call vote.

Voting: **Ayes** –Rick Ellis (2), Stacy Rakestraw (3), Greg Farrell (4), Scott Brakefield (6)
Nays – None **Abstain** – None **Motion Passed**

9. Resolution 052019-F – Authorize a Professional Services Agreement with Me2Graphics LLC, for the Design, Printing, and Distribution of an Official City Newsletter

Council Member **Rakestraw** introduced in the form of a motion, **Resolution 052019-F**, authorizing Mayor **Handlon** to enter a 36-month agreement with **Me2Graphics, LLC** for the design, printing, and distribution of an Official City Newsletter in the amount of **\$6,500.00** per issue. Council President **Brakefield** called for a roll call vote.

Voting: **Ayes** –Rick Ellis (2), Stacy Rakestraw (3), Greg Farrell (4), Scott Brakefield (6)
Nays – None **Abstain** – None **Motion Passed**

10. Resolution 052019-G – Reopening of Roads in Kent Farms Commercial Complex

Council Member **Farrell** introduced in the form of a motion, **Resolution 052019-G**, reopening roads in Kent Farms Commercial Complex. **Western REI, LLC** has reconstructed and repaired many issues found by the Council to be a threat to the health, safety and welfare of the community, and issued a bond for the faithful performance of remaining items in the Complex. The Council rescinds Resolution 040209-Z003B.

Council Member **Rakestraw** seconded. Council President **Brakefield** called for a vote.

Voting: **Ayes – All** **Nays – None** **Abstain – None** **Motion Passed**

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11. Resolution 052019-H – Authorizing Change Order to 2nd Street Sidewalk Project – Adding Curb & Gutter

Council Member **Rakestraw** introduced in the form of a motion, **Resolution 052019-H**, authorizing a Change Order to the 2nd Street Sidewalk Project (TAP), to add 200 +/- LF of curbing and gutters along the site to prevent erosion and improve aesthetics. There will be an additional cost not to exceed \$10,000.00. Council Member **Ellis** seconded. Council President **Brakefield** called for a roll call vote.

Voting: **Ayes –Rick Ellis (2), Stacy Rakestraw (3), Greg Farrell (4), Scott Brakefield (6)**
 Nays – None **Abstain – None** **Motion Passed**

12. Resolution 052019-I – Waiving Certain Fees of the City of Alabaster for MacLean-Fogg Company and MacLean Power, LLC

Council Member **Ellis** introduced in the form of a motion, **Resolution 052019-I**, waiving certain permit fees and review costs of the City of Alabaster for MacLean-Fogg Company and MacLean Power, LLC. Council Member **Farrell** seconded. Council President **Brakefield** called for a roll call vote.

Voting: **Ayes –Rick Ellis (2), Stacy Rakestraw (3), Greg Farrell (4), Scott Brakefield (6)**
 Nays – None **Abstain – None** **Motion Passed**

13. Resolution 052019-J– Reorganization of the Building & Fire Prevention Services Department and Separation of Fire Marshal and Building Official Position

Council Member **Farrell** introduced in the form of a motion, **Resolution 052019-J**, authorizing reorganization of the Building & Fire Prevention Services Department. The job description of Fire Marshal / Building Official shall be changed to Fire Marshal. The Fire Marshal will report to the Fire Chief, with no change in pay, grade, or step. The Fire Prevention Services Division will remain under the direction of the Fire Department. The City establishes a new Department of Engineering and Building Services. The Director of Engineering and Building Services will serve as the City’s Building Official and will report to the Mayor. Council Member **Farrell** seconded. Council President **Brakefield** called for a vote.

Voting: **Ayes – All** **Nays – None** **Abstain – None** **Motion Passed**

14. Resolution 052019-K– Amending the Job Title and Job Description of the City Engineer to City Engineer of Public Services for the City of Alabaster

Council Member **Farrell** introduced in the form of a motion, **Resolution 052019-K**, amending the job title and job description of the City Engineer to City Engineer of Public Services. The City Engineer of Public Services reports to the Director of Engineering and Building Services, with no change in pay, grade, or step (Grade 31). Council Member **Ellis** seconded. Council President **Brakefield** called for a vote.

Voting: **Ayes – All** **Nays – None** **Abstain – None** **Motion Passed**

15. Resolution 052019-L– Creating the Position of Director of Engineering and Building Services for the City of Alabaster

Council Member **Farrell** introduced in the form of a motion, **Resolution 052019-L**, creating the position of Director of Engineering and Building Services for the City of Alabaster. This position will oversee day-to-day operations of the Engineering and Building Services Department as well as ensure compliance with organizational needs, engineering standards, **Book 61, Pg. – 05–**

laws, regulations, and ordinances. This position will also serve as the Building Official / Chief Code Official for the City. This position will have a pay grade of 33 and be a regular, full-time exempt position. Council Member **Rakestraw** seconded. Council President **Brakefield** called for a vote.

Voting: **Ayes – All** **Nays – None** **Abstain – None** **Motion Passed**

16. Resolution 052019-M– Authorize Expansion of the State of Alabama Bicentennial Project

Council Member **Rakestraw** introduced in the form of a motion, **Resolution 052019-M**, authorizing expansion of the State of Alabama Bicentennial Project to revitalize and showcase the Siluria Cotton Mill’s water tower and jail located at 1953 Municipal Way. The additional funding for this project will not exceed **\$20,000.00**. Council Member **Farrell** seconded. Council President **Brakefield** called for a roll call vote.

Voting: **Ayes –Rick Ellis (2), Stacy Rakestraw (3), Greg Farrell (4), Scott Brakefield (6)**
Nays – None **Abstain – None** **Motion Passed**

17. Resolution 052019-N– Authorize a Professional Services Agreement with Mandell Tillman for Appraisal of Certain Property for the City of Alabaster

Council Member **Rakestraw** introduced in the form of a motion, **Resolution 052019-N**, authorizing a professional services agreement with Mandell Tillman for appraisal of certain property for the City of Alabaster at an amount not to exceed **\$95,000.00**. Council Member **Ellis** seconded. Council President **Brakefield** called for a roll call vote.

Voting: **Ayes –Rick Ellis (2), Stacy Rakestraw (3), Greg Farrell (4), Scott Brakefield (6)**
Nays – None **Abstain – None** **Motion Passed**

Audience Comments:

- Mr. Gary Sokolowski of 305 Grande View Trace spoke to the spending of the Council and said the “Council is spending money like a drunken sailor”. He mentioned the new position of Director of Engineering and Building Services the City created. Mr. Sokolowski also spoke regarding the new garbage ordinance and wanted to know if the work force for the Garbage / Public Works had been reduced since there is no longer weekly pick-up of household junk and rubbish and questioned why the City had not gotten rid of employees in this department since there is “less work”. Mr. Sokolowski said he feels like he is in San Francisco with all the trash in his neighborhood and said the Council isn’t doing their job. Mr. Sokolowski frequently attends Council Work Sessions, Council Pre-meetings, and Council Meetings.


Council Member Comments:

- Council Member Ellis welcomed MacLean Power and congratulated them on their expansion.
- No Work Session was scheduled.

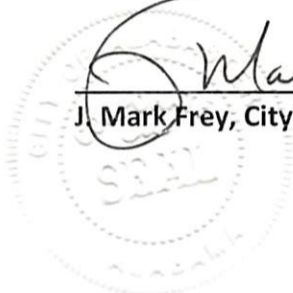
Council Member **Farrell** made a motion to adjourn followed by a second from Council Member **Ellis**. Council President **Scott Brakefield** called for a voice vote.

Voting: **Ayes – All** **Nays – None** **Abstain – None** **Motion Passed**

All were in favor and said meeting **adjourned at 7:38 PM.**



J. Mark Frey, City Clerk



Scott Brakefield, Council President

