



**Alabaster City Council Work Session  
Meeting at 6:30 pm  
1953 Municipal Way – Conference Room**

**Tuesday January 3, 2019**

**Call to Order: 6:30 PM**

- Roll Call:
  - Sophie Martin (7:09PM)
  - Rick Ellis (7:09PM)
  - Stacy Rakestraw
  - Greg Farrell
  - Russell Bedsole
  - Scott Brakefield
  - Kerri Pate

Others Present: Brian Binzer, Mayor Handlon, Jeff Brumlow, Lisa Glasgow, John Haggard, Chief Love, Patrick Johnson, Neal Wagner, J. Mark Frey

**Agenda Items:**

- 1. Meet and Greet Candidates for BZA** – City Council met with Ashley Hardee and Jeff Herren regarding their interest in being appointed to the Alabaster Board of Zoning Adjustment.
- 2. Withdrawn - Ordinance 190107-080 – PH January 7<sup>th</sup> – Annexation Request, 540 Smokey Rd** – This annexation request was withdrawn by the applicant.
- 3. Purchase Request – LED Street Light Upgrade for 89 Major Intersection Streetlights**  
Brian Binzer discussed a proposal from Alabama Power for the conversion of 89 street lights to LED located at major intersections across the City. Currently the monthly cost of these lights is approximately \$1,200 per month plus all maintenance that is performed by the city workers. The proposal will be at a cost of \$1,740.84 per month (36-month agreement) and all maintenance will be handled by Alabama Power. The maintenance service being performed by Alabama Power will result in a net zero change in the cost for the city and an increased reliability.
- 4. District 31 Discussion** – Mr. Binzer gave an update on District 31. There has not been any recent activity, but everything is still moving forward.
- 5. Justice Center Updates** – Mr. Binzer gave an update on the Justice Center Build. Williams Blackstock Architects continue their interview process with APD and Court Staff.
- 6. November Financials** – Mr. John Haggard, Finance Director and City Treasurer gave an update on the November financials. Revenues continue to be strong exceeding anticipated expenditures.

## Work Session Minutes

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7. **Withdrawn – Resolution 010719-A Reopening of Kent Farms Commercial Complex**  
– The developer is still working to complete striping and street signage. This will be considered during a future meeting.
  
8. **Cummings Midsouth Generator Maintenance Agreement** – The Council asked the City Clerk to prepare a resolution authorizing the Mayor to sign a contract for generator maintenance at a cost of \$2,166.00 / annually (\$744.00 City Hall, \$744.00 Firehouse # 1, \$678.00 Firehouse # 3) and said contract shall be considered annually for renewal.
  
9. **Police Department Purchase Request for Additional AIRS Handheld Radio for APD**  
Chief Rigney originally made a request to purchase 4 radios, but he amended the request to 1 radio due to a lack of funding in the Equitable Sharing Fund. Following a discussion by City Council, the Council decided to amend the FY2019 Budget in order to authorize the purchase of 4 radios. This purchase will be made from the State Bid List at a cost of \$13,804.76 with \$5,400 coming from the Equitable Sharing Fund and \$8,404.76 coming from the General Fund. The FY2019 Budget will be amended to maintain a balanced budget.
  
10. **Laserfiche Software and Support Purchase** – IT Director, Patrick Johnson and Finance Director, John Haggard talked to the Council about both digital storage solutions and workflow applications needed by the Finance Department. John explained how this software would greatly impact the efficiency of the finance department and allow expansion into Court and other departments. The first year’s cost will be \$35,965.25 (\$22,985.25 professional services plus \$12,980.00 annual support) and the annual renewal for support will be \$12,980.00. This contract will renew annually and be considered by Council each year. A resolution will be prepared for the next Council meeting.
  
11. **CDA Funding for Future Development** – Mr. Binzer requested that \$20,000 be allocated to the CDA for Future Development funding. Following a discussion by the Council, they asked the City Clerk to prepare the resolution.

Council Member **Martin** made a motion to adjourn which was seconded by Council Member **Rakestraw**. Council President Brakefield called for a voice vote. All were in favor and **Work Session adjourned at 8:47 pm.**

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J. Mark Frey, City Clerk

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Scott Brakefield, Council President