

# Council Meeting Agenda



**Alabaster City Council Meeting**  
**Pre-Meeting 6:00 p.m. Meeting at 7:00 p.m.**  
**1953 Municipal Way – Council Chamber**  
**Monday May 20, 2019**

Call to Order \_\_\_\_\_

Prayer

Pledge of Allegiance

**Roll Call:**

Sophie Martin

Russell Bedsole

Rick Ellis

Scott Brakefield

Stacy Rakestraw

Kerri Pate

Greg Farrell

**Minutes approval** of the **regularly scheduled** City Council meeting held on **May 6, 2019** and the City Council work session held on **May 15, 2019** with a Motion for Acceptance made by **Council Member** \_\_\_\_\_ and seconded by **Council Member** \_\_\_\_\_.

Vote: Motion – Passed/Failed

**Approval of the agenda** for tonight’s meeting with a Motion for Acceptance, as provided, made by **Council Member** \_\_\_\_\_ and seconded by **Council Member** \_\_\_\_\_.

Vote: Motion – Passed/Failed

**Mayor Handlon Comments/Proclamations:**

- Honoring Gabby Bradley, 9 y/o, National Runner-up in the Elks Lodge Hoop Shoot Contest

**Council Reports:**

- ALS Library
- Public Works and Garbage
- Police Department
- Fire Department
- Building & Fire Prevention Services

**Agenda Items:**

\* **Public Hearing on these Items**

\*\* **Set Public Hearing on these Items**

1. \* **Ordinance 19-87 – Amending Section 42 of the Alabaster Code of Ordinances Relating to Parking and the Parking of Commercial Vehicles (PH)**

Altering the City of Alabaster’s Parking Ordinance relating to Commercial Vehicles (Public Hearing)

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (V) \_\_\_\_\_

2. **\*\* Ordinance 19-88 – Amending Section 24-2 of the Alabaster Code of Ordinances (2015) Relating to Intoxication Tests**

Amending Section 24-2 of the Alabaster Code of Ordinances in relation to testing equipment used by the Alabaster Police Department (*setting public hearing for June 3, 2019*)

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (V) \_\_\_\_\_

3. **Resolution 052019 – Entering into A Contractual Agreement with Goodwyn, Mills, Cawood Regarding Bid Book Preparation for Various Paving Projects within the City of Alabaster**

Authorizing GMC to prepare a Spec Book for the 2019 General Paving Project for the City of Alabaster

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (RC) \_\_\_\_\_

4. **Resolution 052019-A – Entering into A Contractual Agreement with Goodwyn, Mills, Cawood Regarding CE&I and Management for Various Paving Projects within the City of Alabaster**

Authorizing GMC to handle all Construction Engineering and Inspections for the 2019 General Paving Project for the City of Alabaster and the Management thereof

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (RC) \_\_\_\_\_

5. **Resolution 052019-B – Authorizing the Mayor to Sign a Contract with RJ Young Company for Copier, Printing and Digital Document Management Services**

Authorizing 36-month contract for a purchase from RJ Young Company - Copy Equipment and Associated Maintenance for \$20,525.04

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (RC) \_\_\_\_\_

6. **Resolution 052019-C – Reclassifying Wastewater Collections Supervisor to Environmental Services Superintendent**

The job description of Wastewater Collections Supervisor is being reclassified to Environmental Services Superintendent and the job description is amended

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (V) \_\_\_\_\_

7. **Resolution 052019-D – Awarding Demolition Bid of Structures Located at 572 Old Hwy 31**

The City Council desires to award bid to Cornerstone Tree Service for demolition of structures located at 572 Old Hwy 31

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (RC) \_\_\_\_\_

8. **Resolution 052019-E – Awarding Demolition Bid of Structures Located at 160 12<sup>th</sup> Ave SE**

The City Council desires to award bid to Cornerstone Tree Service for demolition of structures located at 160 12<sup>th</sup> Ave SE

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (RC) \_\_\_\_\_

**9. Resolution 052019-F – Authorizing Mayor to Enter into a Professional Services Agreement with Me2Graphics LLC, for the Design & Distribution of the City Newsletter**

The City is entering into a 36-month professional services agreement with Me2Graphics LLC at a cost of \$6,500 per issue for services related to the Official City of Alabaster Newsletter

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (RC) \_\_\_\_\_

**10. Resolution 052019-G – Regarding Reopening of Roads in Kent Farms Commercial Complex**

The City Council hereby finds that the conditions in the Kent Farms Commercial Complex are no longer a danger to the health, safety and welfare of the community.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (V) \_\_\_\_\_

**11. Resolution 052019-H – Regarding Necessary Change Order to 2<sup>nd</sup> Street Tap Project – Adding Curb & Gutter**

Authorizing change order to allow Triple J Construction, LLC to add additional 200 +/- curb and gutter along the sidewalk construction on 2ND Street – not to exceed \$10,000.00

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (RC) \_\_\_\_\_

**12. Resolution 052019-I – Waiving Certain Fees of the City of Alabaster for MacLean-Fogg Company and MacLean Power, LLC.**

Authorizing the Mayor to waive any and all permit fees and review costs of the Company associated with the expansion of the Company buildings in the City of Alabaster

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (RC) \_\_\_\_\_

**13. Resolution 052019-J – Reorganization of the Building & Fire Prevention Services Department and Separation of Fire Marshal & Building Official Position**

The job description of the Fire Marshal/Building Official is hereby changed to Fire Marshal and Establishes a new Department of Engineering and Building Services

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (V) \_\_\_\_\_

**14. Resolution 052019-K – Amending the Job Title and Job Description of the City Engineer to City Engineer of Public Services for the City of Alabaster**

The job description of the City Engineer of Public Services is hereby created to provide engineering activities for the City of Alabaster

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (V) \_\_\_\_\_

**15. Resolution 052019-L – Creating the Position of Director of Engineering and Building Services for the City of Alabaster**

The job description of the City Engineer of Public Services is hereby created, and the purpose of this position is to oversee day-to-day operations of the Engineering and Building Services Department.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (V) \_\_\_\_\_

**16. Resolution 052019-M – Authorizing Expansion of the State of Alabama Bicentennial Project for the City of Alabaster**

Authorizing additional funding to complete the City of Alabaster’s Water Tower Bicentennial Project. Not to exceed \$20,000.00

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (RC) \_\_\_\_\_

**17. Resolution 052019-N – Agreeing to Professional Services Agreement with Mandell Tillman for Appraisal of Certain Property for the City of Alabaster**

Authorizing a Professional Services Agreement with Mandell Tillman of Tillman Consulting for Appraisal services

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote (RC) \_\_\_\_\_

Audience Comments:

Council Comments:

Work Session Scheduled for \_\_\_\_\_ / No Work Session Scheduled \_\_\_\_\_

Council Member \_\_\_\_\_ made a **motion** to adjourn.

Council Member \_\_\_\_\_ **seconded**.

Vote: Voice All in favor – Yes \_\_\_\_\_ No \_\_\_\_\_

**Council Meeting Adjourned** at \_\_\_\_\_pm